

Prior Day Gas Changes

Training Module

How to resubmit nominations and PDAs after the gas day has ended.



Table of Contents

Important Information – Please Read	3
Introduction	4
Business Rules	4
Creating a Prior Day Nomination	5
Nominations Page to Submit Retros	5
Notes on RRIDs	6
Customer Notification When a Retro is Submitted	7
To View/Approve/Reject Retro Requests	7
Non-Operators	7
Operators	9
Customer Notification When a Retro is Scheduled	9
Creating a Prior Gas Day PDA	10
Viewing Results of a Prior Gas Day PDA Change	15
Verifying Results of Prior Gas Day Changes	16
FAQs	16

Important Information – Please Read

The information provided herein is for informational purposes only and does not modify any provision in Transco's FERC Gas Tariff. If a conflict exists between this information and Transco's FERC Gas Tariff, the provisions in Transco's FERC Gas Tariff apply. Transco makes no representation or warranty as to the completeness or accuracy of this information. Transco shall not be liable for any informational errors, incompleteness, or delays, or for any actions taken in reliance on this information.

To review the tariff language specific to any topic, go to <u>Transco's Informational Postings page</u>, and select **Tariff** from the left-hand navigation menu.

Introduction

A Prior Gas Day change, generally referred to as a "Retro," is a process where nominations and/or PDAs are resubmitted after a gas day has ended. In essence, the gas volumes at a location are scheduled and allocated differently than the original gas day.

Business Rules

- Retros can be submitted for prior gas day changes for a current production month up to the second calendar day or 1st business day of the following month, whichever is later. The retro must be scheduled (after obtaining all approvals) by the 5th of the next month.
- 2) Retroactive changes not made within the month can be resubmitted in a subsequent month, up to seven months from the original flow month. The same business rules will apply in future periods as the original retro month.
- 3) Prior month retros may be submitted in 1Line for processing in the current accounting month until the last day of the month. After the last day of the month, any prior month retro changes may not be submitted until after the month's allocations close (as posted on 1Line, generally by the 5th of the next month).
- 4) The same business rules apply to the retro scheduling process as they do during the ID2 cycle (e.g., throughput constraints, MDQ validation, capacity constraints, pool balancing, etc.).
- 5) Retros are evaluated using the business rules mentioned above even if all parties have not yet submitted their approval.
- 6) All affected parties must agree to the retro in order for the retro to be scheduled; however, approval of the retro by all the affected parties does not guarantee that the retro will be scheduled. The retro is still subject to the evaluation process.
- 7) Nomination increases at a location will not be scheduled if the total nominated volumes for a point are greater than the physical measured volume at the point.
- 8) Zero retro nominations that have not been previously scheduled will automatically be approved by 1Line if the shipper and operator are the same BA.
- 9) Retro transactions that are submitted during processing, will be held in queue until the next processing time. Retro run times are: 8:00 am; 11:15 am; 3:00 pm; and 9:15 pm.

Creating a Prior Day Nomination

Nominations Page to Submit Retros

Select: Navigation > Nominations > Nomination > Retrieve Nominations > Create/Edit/Create >

Home My Dashboard Navigat	on 👻 🔸						Measurement	Pipeline	s ▼ Tools ▼	Reports	Print	Logoff
My Dashboard 🗙 Retro Request List	× Retrieve Nominations	×										
Retrieve Nominations										Preset Filters	ACTION	IS MENU 🔻
Filters											001	LAPSE
Transaction Type: (use commas fo Multiple Selections)	Begin Gas Flow D	ate:	* End	d Gas Flow Date:	:	Svc Req	Prop:		Bulk Update			
01 TT Cycle Indicators	09/01/2014		09/0	01/2014		990001			Calculate Fuel			
									Create			
The Following Filters are Available for	Searches/Retrieve Nomin	nations							Delete Nom			LAPSE D
Note that fields marked with ***' are av	ilable as wildcard searche	s. Use the "%" ke	y before or aft	ter the search ite	m (e.g., %Nom	or Nom%). If "%"	is not used, the	search will (Display Override (omments		
Svc Req K:		**Package ID:	•		Nom Sta	tus: WIP	-		Download NMST			•
Rec Loc Prop:		**IIn TD Dwon	•		\$\$11	e Ki		~	EPSQ Override			-
Del Loc Prop:	Trans	actional message	es	010410044				^	Edit Create			-
Retro Nom ID:	Elloi	Norminauc	on is rate for 0	19/01/2014					Edit WIP			
Colorit mathened free displaying anticipant datase									LNG Truck Adjust			
Select method for displaying reneved data:									Link Nomination(s	9		
Retrieve Clear	Balance Nomination Q)uantities: 💿 Ye	s 🔘 No						Remove List			
		0.0	5 0 110						Remove List			
Download 🔲 Select All							Some nomination Grand Total Que	ns rejected w antity: Receipt	Revo Nom			
									Submit Collection			
Retro				Recloc					Unlink Nominatio) (S)		
Nom Status Svc Re	IK 🗘 👘			Prop			∪рК 🗍		Linioad NMST			к
Status Retro	Beg Date	TT						Rec Rank	Validate Collection	1		
Error ID Nam	Req End Date	Cuelo	Package	Rec Loc	Rec Ofr		Up ID Prop-	Dol Pank	View Nomination	- History		D Prop-
	- End Date -	Cycle _	10 -	wanne	NOC QUY	Fuel %	Marrie -	Der Kallk	Withdrawal			
Rejected 3000023			TRO NOM				MARC 1 RETRO	40			30000	38
	09/01/2014 0	1 XY	(7	9007162	2000	0.24	NOM	40	1000178	1995		
Y XYZ LD	09/01/2014	^		MARCI			990001 - XYZ	40	POOLING		99000	1-XYZ
Error Company							LDC				LDC	
												_

(Nomination Prepared) > Validate.

The path for a retro nom is much the same as the path used to create a nom for the current day or a future date. The primary difference is that the **Actions > Retro Submit** path is used to submit the nom and a comments box appears after the Retro Submit has been selected.

Agents may submit or approve a retro only if they were an agent on the original gas flow date <u>and</u> are still an agent on the **retro submittal** and **approval dates**.

Comment	×
Submit GD 9/1 retro	
Add Cancel Character Left:3981	

Select: Actions > Add after entering the desired comments and the retro nom is then submitted. A blue message will indicate that the retro nom has been submitted successfully. A Retro Request ID

Home My	Dashboard	Navigation -	+		2.1				Measurement	Pipelines	Tools 🔻	Reports	Print Logoff		
My Dashboard	Retro Re	quest List 🗙	Retrieve Nominations	×											
Retrieve Nomin	nations											Preset Filters	ACTIONS MENU -		
Filters													COLLAPSE A		
Transaction Multiple Sel	n Type: (use cor lections)	nmas for	* Begin Gas Flow	Date:	* En	d Gas Flow Date	:	Svc Rec	Prop:		Svc Req Na	me:			
01	TT Cycle In	dicators	09/01/2014		09/	01/2014		990001			XYZ LDC Cor	mpany			
The Following	The Following Filters are Available for Searches/Retrieve Nominations														
Note that field	Vote that fields marked with *** are available as wildcard searches. Use the "%" key before or after the search item (e.g., %Nom or Nom%). If "%" is not used, the search will return exact matches only. Svc Req K: Svc Req K: Nom Status: Wip Cycle: None Selected Nom Status: Wip														
Svc R	Svc Req K:														
Rec Loc I	Prop:	Receipt	Zone:	-											
Del Loc I	Prop:	•••		**Dn ID P	rop:		**D	n K:	🔳	In Links	Delivery	Zone:	-		
Retro Nor	m ID:			Date Submit	ted:		Retro Sta	itus:	•						
Select method	for displaying retrie	ved data:		Filter out Zero Qty N	ominations	i si	row only Override No	minations	Sh	ow Links					
Retrieve	Clear	Ba	lance Nomination	Quantities: 🔘	Yes 🔘 No										
Download	Select /	All							Grand Total Qu Nomination(s) s	antity: Receipt 200 successfully subm	0 / Delivery 1995 itted in RETRO cyc	le.			
	Deter														
Nom	Status	Svc Req K	Rog Dato	TT [©]		Rec Loc Prop			∪рК	Rec Papk	Del Loc Prop		Dn K 🌐		
Jiatus 👳	Retro	Svc Reg			Package	Recloc			lin ID Pron-		Delloc		Dn ID Prop-		
Error	ID	Name	End Date	Cycle	ID 💭	Name	Rec Qty	Fuel %	Name	Del Rank	Name	Del Qty 🗍	Name		
Submitted	Pending	3000023	09/01/2014	01	RETRO NOM	9007162	2000	0.24	MARC 1 RETRO NOM	40	1000178	1995	3000038		
N	300667	XYZ LDC Company	09/01/2014	RETRO	XΥZ	MARCI			990001 - XYZ LDC	40	POOLING		990001-XYZ LDC		

(RRID) will be assigned, and the **Retro Status** will be **Pending**. The RRID identifies the submitted retro and can be used to enter with any other retro nom or PDA that should be scheduled together.

Notes on RRIDs

- Retro nominations submitted for a **date range** will have a **separate RRID** for each day.
- RRIDS are provided in 1Line informational emails and online to identify retro transactions.
- A hyperlink to the Retro Request List page is available on the actual RRID or status displayed on any page.

To group retro nominations and/or PDAs together so that they must all be scheduled together, the RRID field of subsequent retro noms or PDAs should be filled in with the same RRID that was assigned upon submittal of the first retro request of the group.

For example, assume a retro change is needed on a scheduled nomination to change only the downstream contract. Two retro requests can be submitted to make this change: (1) a retro nomination taking the volume of the original down to zero, and (2) a retro nomination with the original volume and correct downstream contract.

On the second retro nomination, the RRID from the first retro can be copied into the RRID field on the new nom. This way, the shipper does not risk losing the volume he had previously scheduled since the nominations will be scheduled together.

FILE MESSA	GE												
🕅 Ignore 🗙	Reply Reply Forward More -	Gncall List Team Email Reply & Delete	Create New	4 4	Move	Rules -	Mark Unread	Categorize	e Follow	Translate	Find Related *	Zoom	
Delete	Respond	Qui	ck Steps	15		Move		Tags	- 6	1 I	Editing	Zoom	^
Affected Locati Service Request Transportation I Up/On BAID: Up/On K#: Flow Date: There is a pendi If you have any	on: 1001686/ XYZ / Delive or: 9900001/ Gas Storage c: 30000058 401151 / TRANSCONTINEN SYSTEM STREAM K ID 09/01/2014 - 09/01/2014 ng retro request that requires you questions, please contact your Co	ry , LLC TAL GAS PIPE LINE r approval, Please lo mmercial Services R	gin to 1Line and app epresentative.	prove o	or rejec	t the request							

Customer Notification When a Retro is Submitted

This is an example of the automatic notification that affected parties will receive when a retro nom has been submitted. All customers should have their contact information up- to-date to ensure that they are notified of any retro activity. Emails related to retro changes are sent to customers with the Retro Request Notice and Retro Reminder roles. The email contains the assigned RRID so customers can track the retro.

To View/Approve/Reject Retro Requests

Non-Operators

Once a retro nomination has been submitted, the next step is to make sure all affected parties approve the retro. All **non-operators** will approve/reject the retro request from the **Retro Request List** page.

1) Select: Navigation > Retro Request Lists>Retro Request List

ne My Dashbo	and mangament				and the second s			easurement	Tipenites		
ne	Nominations	•									
	Flowing Gas	•									
	Invoicing +										
	Capacity Rele	ase 🕨									
Cycle Indica	Contracts >		ID2	EVENING	POST	Pipeline Condition	IS				
oj dio indice	Discounts >					Posting Date: 08/4	2014 07-34				
Gas Dav	Customer Info	rmation 🕨	9/8	9/9	9/7	Park, Loan Paybac	k and ISS - Sen	vice Available b	eginning 08/1	9/2014.	
Nomination C	Cycle Retro Reques	t Lists 🕨	Retro Request	List	SED	Loan; Take away of	Parked gas - Ser	vice Available be	ginning 03/29/2	014.	
Confirmation	Cycle Administration	1 b	CLOSED	CLOSED	CLOSED	Park/Loan/ISS: For Excess WSS Injection	more informat	tion, please call a beginning 03/15	Suzie 713.215	5.4626 🧐 or Laurie 71	3.215.4356 🐶
	Downloads >					Excess GSS Injectio	ns - Not Available	beginning 03/15	2014		
onthly Status	Other >					Excess GSS Withdr	awals - Available	beginning 03/29/	2014		
nantinan Data in au	Informational I	Postings				Due-to-shipper or O	awais - Available BA party transact	tions: Available b	2014 eginning 03/29/	2014	
ocations Data is av	are Final Site Man					Due-from-shipper	or OBA party to	ransactions: Av	ailable beginr	ning 08/19/2014	
palance data is ava	ailable through 09/07/20	14				WSS/GSS/OBA: For Auto Pool Balancing	- 1% beginning w	tion, please call with the ID2 nomin	your Transpe	ortation Services rep 07/17/2014	resentative
palance data for Ju	uly is Final					As of 08/15/2014 Tr	ansco's EIA Form	912 Reported St	orage Balance:	58.30%	
or Gas Day Change	ges for SEP,2014 availab	ble through 10/02/2014				Hydrocarbon Conter	t for Pentane and	d Heavier Compor	ients (C5+): not	t to exceed 0.23 mol% o	r processed prior to
or Gas Day Change	ges for JAN,2014 - JUL,	2014 not allowed at thi	is time			For OFO information	- Watch Critical M	lotices			
eliminary August an	nd September Demand I	nvoices are now availa	able			. or or o interflation					
eliminary August an	na September Commodit	y invoices are now av	allable								
onthly Commodity In	nuces for July are Final nunices for July are Fina	d.									
rauet trading is On	nen until 11:59 PM on M	lednesday 09/24									
Home My Da Retrieve Nominatic Retro Request List	ashboard Navigali ions x Retro Reque its> Retro Request List	on ▼ + stList ×	_					Ме	asurement	Tools ▼ Report	S Print Logoff
Home My Da Retrieve Nominatic Retro Request List Filters Retro Request	ashboard Navigati ions X Retro Reque isb> Retro Request List st Type: 9 AlL N N 1 Period: 09/2014	on • + st List × omination © PDA	Retro State	ISI Pending		Service	Reqs: 990001XY	/Z LDC Cor ▼	asurement	Tools 👻 Report	s Print Logoff
Home My Da Retrieve Nominatic Retro Request List Filters Retro Request Accounting I Scher	abhboard Navigati kas Retro Reque tas Retro Request List et Types ALL N N Periodh 00/2014 ted Rep: Dame Demack	on • + st List × omination © PDA	Retro Stats Submitted Data	si Pending ei		Service Retro Request 1	Reqs: 990001 XY	Mc rZ LDC Cor ▼	asurement	Tools 👻 Report	B Print Logoff
Home My Da Retrieve Nominatic Retro Request List Filters Retro Request Accounting I Schu	ashboard Navigati tons × Retro Request tas Retro Request List et Type: ALL ON Periodi Oo/2014 hed Rep: Dame Demack	on • + stList × omination © PDA •	Retro Stats Submitted Dat Response Dat	sa Pending et		Service Retro Request 1 From Flow	Reqs: 990001 XY D(s): Date:	Z LDC Cor ♥	asurement	Tools - Report	S Print Logoff
Homo My Da Retrieve Nominatic Reto Request List Filtors Reto Request Accounting i Sche	anhboard Navigati kins × Retro Reque tas Retro Request List at Type:	on • • • • • • • • • • • • • • • • • • •	Retro Stats Submitted Dat Response Dat	es Pending es		Service Retro Request I From Flow	Requi 990001 XY D(s): Date:	/Z LDC Cor ♥	To Flow Dates	Tools - Report	s Print Logoff no Yours Head To Collaboration
Home My Da Retrieve Nominatio Ratio Request List Fittors Retro Request Accounting i Sche Schwitthere	ashboard Navigali Ions × Retro Request Iss Retro Request List at Type:	on tat List x	Retro Stats Submitted Dat Response Dat	ei Pending ei :		Service Retro Request I From Flow	Reqs: 990001 XY D(s): Date:	/Z LDC Cor ♥	To Flow Dates	Tools - Report	S Print Logoff
Home My Da Retreve Nominate Pato Request List Filters Reto Request List Filters Accounting I Sche Show with Retrieve	ashboard Navigati Ions × Retro Reque star Retro Request List at Type: ALL	on • • • • • • • • • • • • • • • • • • •	Reiro Stats Submitted Dat Response Dat	99 Pending ex ex		Service Retro Request I From Flow	Requ: 990001 XY D(s): Date: Sea	/Z LDC Cor ♥	asurement	Tools - Report	S Print Load
Home My Da Retrieve Nominalis Reto Request List Filters Retro Request Accounting i Schu Show with Retrieve	Ashboard Navigali Navigal	on • • • • • • • • • • • • • • • • • • •	Retro Stats Submitted Dat Response Dat Initiating BAID Sv Req	e Schedulin Rep	• min min min	Service Retro Request J From Flow	Requi 990001 XV D(4): Sea G Acctg	rz LDC Cer	asurement Tofkw Date completed. Reco	Tools • Report	Print Logott countrate resource countrate a countrate a
Home My Da Retrieve Nominatis Retro Request List Filters Retro Request Sche Show with Retrieve	ashboard Navigati Ions × Retro Request Ist Type: ALL	on	Reiro Stats Submitted Dat Response Dat Initiating BAID Sv Req Xv7 LDC Company/990001	Pending Pending Schedulin Rep Dane Ezernack	Expiration 1005/201	Service Retro Request I From Flow on Date C Flow Date 4 09/01/2014	Require 9900001 X/y D(x)p:	Z LDC Cor	asurement	Tools - Report	S Print Logoff
Home My Da Retrave Nominate Retrave Nominate Filters Retro Request List Filters Retro Request Sche Sche	ashboard Navigali Ions × Reto Request Ison × Reto Request Lid at Type:	on table ta	Refro Stat. Submitted Dat Response Dat Initiating BAID Sv Req	Pending er er c Schedulin Rep Diane Ezernack	C Expiratio	Service Retro Request I From Flow on Date C Flow Date 4 09/01/2014 Responsible P	Reqs: 900001 XV D(y): Date: Acctg 9901120 arty/BAID	Z LDC Cer ♥ rch successfuly Period 0 14 09/ Response Da	asurement To Flow Dates completed. Reco Submitted Date	Tools - Report	S Print Logoff Remains report Contract and Error C Comments
Home My Da Retrieve Nominatis Retro Request List Filters Retro Request Accounting (Sch Sch Retrieve Nom Submitter < KØ XYZ REP) >	ashboard Navigati Ions × Retro Request Ist Type: ALL ALL ALL ALL ALL ALL ALL AL	on	Retro Stats Submitted Dat Response Dat Initiating BAID Sv Req XYZ LOC Company/99001	Pending Pending Sehedulin C Sehedulin C Diane Ezernack ted By: UE11505 (Expiration 10/05/201 Retro Type Nomination	Service Retro Request I From Flow Date C Flow Date 4 09/01/2014 Responsible P XYZ LDC Company/99000	Require 900001 XY D(x)x	Z LDC Cor • IC LDC Cor •	To Flow Date: Suppleted. Reco Supplied. Reco Supplied. Reco Supplied. Account Supplied. Account Suppli	Tools Report Report Report Report Report Refrestatus Pending User ID XYZ REP/7132152000	Print Logoff Controls HEAD Controls HEAD Controls Error Comments N
Home My Da Retrieve Nomination Retrieve Nomination Retro Request List Filtors Retro Request Accounting I Scher Scher Scher Nom Submitter « KB XVZ REP) > Recept Operator	anhboard Navigali Ions × Reto Reque tas Reto Request Lit at Type:	on	Refro Stats Submitted Dat Response Dat Req	e Pending ee e Diane Ezernack	Expiratio Tomination Nomination	Service Retro Request J From Flow an Date C Flow Date 4 09/01/2014 Responsible P XVZ LDC Company/99000	Requ: 900001 XY D(3): Date: 90001 20 900 1/20 900 1/20 1	Z LDC Cor ▼ Tch successfully Period 0 Period 0	asurement asurement To Flow Dates suppleted. Reco Submitted Date Data Submitted Data Suppleted. Reco Submitted Data Suppleted. Reco Submitted Data Suppleted. Reco Suppleted.	Tools • Report	S Print Logoff Retriete HELDY C COLLARIES (M) Error Comments N N
Home My Da Retrieve Nonicals Retrieve Nonicals Filters Retro Request List Filters Accounting I Schw Show with Retrieve Nom Submitter < KØ XYZ REP >= Receipt Operator	ashboard Navigali ashboard Retro Request tax Retro Request List ast Type: ALL ast Type: Obj2014 ted Rep: Dave Demode ddrawn stops Show clear Show ast 3000023 > < Up K# MAI	on	Retro Stats Submitted Dat Response Dat NYZ LDC Company/980001 # 2000038 > < Submit	es Pending es	Expiratio Kominaton Nominaton	Service Retro Request I From Flow monte for Service Retro Request I From Flow Flow Date OPTION Prove Date Plow Plow Date Date Date Date Date Date Date Date	Requi 990001 XY O(3): See C Acctg 9900120 arty/BAID	Z LDC Cor → (72 LDC Cor → (72 LDC Cor → (74 L0 Cor →))) (74 L0 Cor →)))	asturement To flave Date Submitted Date Approved Panga Auto Approved	Tools • Report	Print Logon Control of HEAD Control of HEAD Control of HEAD Control of HEAD N N N N N

2) Fill in desired filters and select Refresh.

To view the list of the parties required to approve the retro noms, click the + to expand the list to show all approval stops. All impacted parties may not be initially identified until after the nightly Retro Scheduling Run.

The Retro Status is initially **Pending**.

The retro process will **validate** noms for MDQ and check to see if the Nom/PDA is operationally feasible. If an **error** is detected, a "Y" will be displayed in the **Error** column. To get more information about the error, hover over the "Y".

Impacted parties (non-operators) may **approve or reject retros** from this page. Select the box for your approval line and select **approve** or **reject**.

Operators

Operators must go to the **desired confirmation level** of the **Confirmations** page to approve or reject a retro request.

- 1) Select Navigation>Nominations>Confirmations>Desired Confirmation Level
- 3) Enter the appropriate flow Date and Location, select Retro cycle and **Refresh**.
- 4) Zero noms will be auto confirmed when the shipper is the operator as long as it is not an existing nom being reduced to zero.
- 5) The request(s) available for approval is the transaction(s) with an RRID number under the Retro Request ID Column.
- 6) Highlight the row, right click for the menu, and select **Approve Retro Confirmation**.
- 7) A **comment** box will pop up, type in comment, and select **Add**.

If a RRID needs to be rejected, then you can select **Reject Retro Confirmation**, type in a comment, and select **Add**.

Home	My Dash	board	Navigation	▼ +											Measurement	Tools 🔻	Report	s Print	Logoff
Confirma	ation																		
Nominat	ions> Confin	mation> Co	nfirmation														Preset Fil	ters Actio	INS MENU V
Filters																		0	
* Beg I	Date:			End	Date:			* C	yde:				Loc Prop/N	ame:		• Confirm	ing Level:		
09/01/	2014			09/01	/2014			RE	TRO	Cycle I	ndicators	9	9007162 / MA	RCI 🔫		TRANSAG	TION -		
Lost Level Confine TRANSACTION Conf Pty Prop/Conf Pty Name: 50376/CENTRAL Auto Confi Off Conf Req Prop/Name: 50376/CENTRAL NEW YORK OIL AND GAS C Last Level PDAed: TRANSACTION Show Only Retros: Check to filter out Zero qty Nominations: Show PDAs:														AS C	Conf Part Conf Part	y Contact / Contact F Conf Op	Name: Kerry B Phone: 713215 ptions: All	lodgett 2005	•
Show	Last Level PDAed: TRANSACTION Show Only Retros: Check to filter out Zero qty Nominations: Show PDAs:																		
Retri	eve	Clear																	
Schedu	led Quantit	ies																0	
	POST	Schedule	d		Curr	ent Sched	uled							RET	TRO				
	POST Re	ceipt Sched	uled Quantity	y: 0 C	urrent Recei	ot Schedule	d Quantity:	4,100 F	Retro Receipt	Nominated:	6,100	Retro Availa	able Receipt:	6,100	Retro Receipt Confirmed	l: 4,100	Retro Rece	eipt Schedul	ed: 4,100
	POST Del	ivery Sched	uled Quantity	y: 0 Cu	urrent Deliver	y Schedule	d Quantity:	0 R	etro Delivery	Nominated:	0	Retro Availa	ble Delivery:	0	Retro Delivery Confirmed	l: 0	Retro Deliv	ery Schedul	ed: 0
	POST	F Net Sched	uled Quantity	y: 0	Current N	et Schedule	d Quantity:	4,100	Retro Net	t Nominated:	6,100	Retro N	et Available:	6,100	Retro Net Confirmed	l: 4,100	Retro I	Net Schedul	ed: 4,100
Down	load	Select #	AII										Se	arch Ad	d Confirmation Comme	nt			
													Qua	ntity Ap	oprove Retro Confirmatio	n	arcon	firmed at	Affected
*			NOM	ination Cor	mirmation i	normation	•					1	for Selec	ted C Do	ownload All RQCF		111	evel	Location
					Svc Req									Do	ownload All RRFC				
					Prop										ownload RQCF		_		
Nom Beg Date	Nom End Date	Dir Flo	Up/ Dn/ ID /Name	Up/ Down	Svc Req	Svc Req Name	Svc Req	Pkg ID _	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf		eject Retro Confirmation		Date /	Name	Loc Prop
09/01/2014	09/01/2014	R	990001/XY Z LDC	MARC 1 RETRO	990001	XYZ LDC Company	3000023	RETRO NOM XYZ	40			2,000	2,000			300667	5		1000178
			Company	NOM	666777888														

Customer Notification When a Retro is Scheduled

Once all necessary approvals are submitted and there are no errors in the validation process, the request will be processed in the following retro run. If scheduled, the status will change from **Pending** to **Scheduled**.

Below is an example of an **email notification** that the affected parties will receive once the retro has been scheduled. Customers should **check their results** using the tools under <u>Verifying Results of Prior</u> <u>Gas Day Changes</u>.

re to ams	⊡ Inbox → To Manager ☑ Team Email ✓ Done ↔ Reply & Delete ✓ Create New	 ✓ ✓ Mov ✓ 	Rules Send to	Assign Unread/ Categorize Follow Policy ~ Read ~ Up ~	發 Browse Groups	Search People
ams	Quick Steps	Г	Move	Tags	Groups	Find
Ret Retro	tro Request Scheduled (Ri 1Line <1LineInfo@William To ention Policy Williams Default (60 days) o Request ID#537930 has been scher u have any questions, please contact	RID# 537930 s.com> duled. Please log your Commercia	i), Transco, 00 iin to 1Line to see t al Services Represe	7933021 he scheduled quantities. ntative.	Expires 11/25/20	22

Creating a Prior Gas Day PDA

As with current business, making a retro change to the Allocation method resets all PDAs for that date/location. PDA changes to prior gas flow dates can be made from the Transaction Level (or last level confirmed) on the Confirmations page. Click on the **Show all PDAs** checkbox, and then revise the necessary Allocation method and/or the Ranks, Percentage or OPV.

The **Show Only Retro** checkbox can be selected to only display retros at the location.

Confirmation Period Efficient Parts Confirmation Confirmation Confirmation Confirmation Parts Confirmation Confirmatio		-		_	-				+	igation 👻	oard Nav	e My Dashb	Hom					
Nomisations: Confirmation Provident: TANUSACION Last Lovel Confirmation TSP EDI Role: NONE Last Lovel Confirmation Conf Options: Att Is tow Only Retros: Check to filter out Zero qhy Nominations: PDA Information Conf Options: Att The PDA is applicable to this date range PDA Retro Request ID Beginning Flow Date 09/01/2014 Beginning Flow Time 09/00 Allocation Method Percentage PDA Transaction Type Code 16 Recipient Prop CodeRiame: 99/00/2014 05:18:18 Post Stachaded Quantity: 12 Comment for PDA Current Scheduled Post Receipt Scheduled Quantity: 12 Current Receipt Scheduled Quantity: 12 Post Receipt Scheduled Quantity: 12 Current Receipt Scheduled Quantity: 12 Retro Receipt Scheduled Quantity: 12 Retro Receipt Scheduled Quantity: 12 Current Receipt Scheduled Quantity: 12 Retro Receipt Scheduled Q												firmation	Con					
Show Only Retros: C check to filter out Zero qty Nominations: Show PDAs: PDA Information counters PDA Information counters PDA Retro Status Regular Beginning Flow Date 09/01/2014 Beginning Flow Time 09/00 Allocation Method Percentage Refue Statement Date/Time 09/02/2014 06:18:18 PDA Transaction Type Code 16 Recipient Prop Code/Name: 99/0002/ABC Producer Statement Date/Time 09/02/2014 06:18:18 Filter for PDA counters counters counters Retro Recept Scheduled Quantity: Current Scheduled Quantity: 122 Retro Recept Scheduled Quantity: 123 Retro Recept Scheduled Q	Conf Party Contact Phone: 7122152912 Conf Options: All •		E	Conf: Off Role: NONE	Auto TSP EDI				ON Producer ON	nation IRANSACTI 190002/ABC IRANSACTI	ation> Confirm I Confirmed: ' Prop/Name: ' evel PDAed: '	hinations> Confirm Last Level Conf Req Last Le	Non					
PDA information Image: Contrast of Contrast						s: 🗹	Show PD/	Nominatior	t Zero qty	o filter ou	Check t	ow Only Retros:	sł					
The PDA is applicable to this date range PDA Retro Request ID PDA Retro Status Regular Beginning Flow Date 09/01/2014 Beginning Flow Time 09.00 Ending Flow Date 12/31/2999 Image: Contrast of Contrest of Contrast of Contrast of Contrast of Contrast of C	COLLAPSE &											Information	PDA					
Beginning Flow Date 09/01/2014 Beginning Flow Time 09:00 Ending Flow Date 12/31/299 Image: Content of C	PDA Retro Status Regular		1		equest ID	A Retro Re	PD			e range	ble to this dat	PDA is applicat	The					
Ending Flow Time 09:00 Allocation Method Percentage Statement Date/Time 09/02/2014 06:18:18 PDA Transaction Type Code 16 Recipient Prop Code/Name: 990002/ABC Producer Image: Comment for PDA Comment for PDA Image: Comment for PDA Image: Comment for PDA Image: Comment for PDA Filter for PDA Image: Comment for PDA Image: Comment for PDA Image: Comment for PDA Filter for PDA Image: Comment for PDA Image: Comment for PDA Image: Comment for PDA POST Scheduled Quantities Image: Comment for PDA Image: Comment for PDA Image: Comment for PDA POST Scheduled Quantity: 122 Current Scheduled Quantity: 182 Retro Receipt Nominated: 150 Retro Available Receipt: 332 Retro Receipt Scheduled Quantity: 0 POST Net Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 Retro Net Nominated: 150 Retro Net Available: 332 Retro Net Confirmed: 332 Retro Net Scheduled Quantity: 182 Download Image: Select All Select All Select All Select All Select All	09:00 Ending Flow Date 12/31/2999	:00	0		ow Time	ginning Flo	014 Be	09/0			e	inning Flow Date	Beg					
PDA Transaction Type Code 16 Recipient Prop Code/Name: 990002/ABC Producer Comment for PDA Extense Extense Filter for PDA Extense Extense Retineor Clear Extense Scheduled Quantities Courrent Scheduled Quantity: 182 Current Scheduled Quantity: 182 Retro Receipt Scheduled Quantity: 182 Retro Net Available Relivery: 200 Retro Net Available Scheduled Quantity: 182 Retro Net Net Net Net Net Net Net Net Net Scheduled Quantity: 182 Retro Net Net Net Net Net Net Net Available: 233 Retro Net Confirmed: 332 Retro Net Scheduled Quantity: 182 Download Image: Select All Select All Select All Select All Select All	Percentage Statement Date/Time 09/02/2014 06:18:18	ercentage			thod	cation Me	All	09:0				ling Flow Time	End					
Comment for PDA Extension Filter for PDA Extension Retrineve Clear Scheduled Quantities Contrants POST Scheduled Current Scheduled Quantity: 182 POST Receipt Scheduled Quantity: 182 Current Receipt Scheduled Quantity: 182 POST Net Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 POST Net Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 Retro Net Nominated: 150 Retro Net Net Net Net Net Net Net Net Scheduled Quantity: 182 Retro Net Nominated: 150 Retro Net Net Net Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 Download Select All	990002/ABC Producer	0002/ABC F	9	lame:	p Code/N	cipient Pro	Re	PDA Transaction Type Code 16 Re										
Extension Extension Scheduled Quantities Colspan="2">Colspan="2" POST Scheduled Quantity: 182 Current Scheduled Quantity: 182 Retro Receipt Nominated: 150 Retro Available Receipt: 332 Retro Receipt Scheduled Quantity: 0 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 332 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 332 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 332 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 332 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 0 Retro Receipt Scheduled Quantity: 0 Retro Receipt Confirmed: 332 Retro Receipt Scheduled Quantity: 182 Current Net Scheduled Quantity: 182 Courtent Net Nominated: 150 Retro Net Nominated: 332 Retro Net Nominated: 332 <th colsp<="" td=""><td>ECPAND @</td><td></td><td></td><td></td><td></td><td></td><td colspan="10">Comment for PDA</td></th>	<td>ECPAND @</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td colspan="10">Comment for PDA</td>	ECPAND @						Comment for PDA										
Clear Scheduled Quantities Colspan="2">Colspan="2"C	EXPAND 9						Comment for PDA Filter for PDA											
Contrastion quantity Contrastion quantity <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td colspan="12">Filter for PDA Retrieve Clear</td></th<>							Filter for PDA Retrieve Clear											
POST Scheduled Current Scheduled Retro Receipt Nominated: 150 Retro Available Receipt: 332 Retro Receipt Scheduled Contremed: 332 Retro	COLLAPSE &										5	eduled Quantitie	Sch					
POST Receipt Scheduled Quantity: 182 POST Delvery Scheduled Quantity: 182 POST Delvery Scheduled Quantity: 0 POST Net Scheduled Quantity: 182 Current Net S	RETRO						nt Scheduled	Cur			Scheduled	POST						
POST Delivery Scheduled Quantity: 0 Current Delivery Scheduled Quantity: 0 POST Delivery Scheduled Quantity: 182 Current Net Scheduled Qua	ominated: 150 Retro Available Receipt: 332 Retro Receipt Confirmed: 332 Retro Receipt Scheduled: 0	150 Ret	Nominated:	ro Receipt !	Ret	antity: 182	t Scheduled Qu	Current Re	182	Quantity:	eipt Scheduled	POST Rece						
POSI Net Scheduled Quantity: 1az Current Net Scheduled Quantity: 1az Netro Net Nominated: 150 Netro Net Available: 332 Netro Net Scheduled Download Select All Confirmation quantity updated successfully. Search successfully completed. 2 records found. Quantity Last Confirmed Affected	ominated: 0 Retro Available Delivery: 0 Retro Delivery Confirmed: 0 Retro Delivery Scheduled: 0	Retr	Nominated:	o Delivery I	Retr	antity: 0	y Scheduled Qu	Current Deli	0	Quantity:	ery Scheduled	POST Delive						
Download Confirmation quantity updated successfully. Select All Search successfully completed. 2 records found. Quantity Last Confirmed	minated: 150 Retro Net Available: 332 Retro Net Confirmed: 332 Retro Net Scheduled: 0	150	Nominated.	Retro Net I	3	antity: 182	it Scheduled QL	Curren	182	Quantity:	Net Scheduled	POST						
Quantity Last Confirmed Affected	Confirmation quantity updated successfully. Search successfully completed. 2 records found.										Select All	ownload	D					
Nomination Confirmation Information for Selected Cycle at This Level Location PDA Information		Quantity																
Sve Reg	Quantity Last Confirmed Affected for Selected Cycle at This Level Location PDA Information	or selected					8 Nomination Confirmation Information											
Prop 👙	Guantity Last Confirmed Affected for Selected Cycle at This Level Location PDA Information	or selected						Informatio	nfirmation	nation Co	Nomi							
Nom Nom Dir UN Nome Sur Bea Sur Bea Pice Retro Retro Last	Guantity Last Confirmed Affected for Selected Cycle at This Level Location PDA Information	or selected						Informatio	Svc Req	nation Co	Nomi		0					
Beg End Diff Manual Down Site Site of Key Sipper POST Current Retro Conf Retro Request Date / Loc Changed C Date Date Flo K Req Name K ID Rank Sched Sched Nom Conf Status RR Schedule ID Time Name Prop Percenta By	Guantify Last Confirmed Affected PDA Information PDA Information Retro R	R					Peg Pkg	Sur Peg	Svc Req	Up/	Up/ Dn/	Nom	Nom					
6600 1	Retro Date / Time Name Loc Changed Chang	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank	Req Pkg	Svc Req Name	Svc Req Prop Svc Req	Up/ Down K _	Up/ Dn/	Nom Dir End Dir Date Flo	Nom Beg Date					
1/FF 4/01/20 PAM 2000000	Retro Avail for Retro Time Name Loc Por Last Last Nom Conf Ratio Retro Retro Retro Retro Retro Retro Time Name Loc Por enter Last Last Time Name Name Por Por enter Time Name Time Name Time Name Time Name Time Name Name<	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank	Req Pkg	Svc Req Name	Svc Req Prop Svc Req	Up/ Down K	Up/ Dn/ ID /Name 6600	Nom Dir End Flo	Nom Beg Date					
4 4 Ener 1000772 16.50 BATCH 0	Retro Avail for Retro Retro Retro Retro Retro Retro Retro Date / Date / Last Contirmed Atfected PDA Information Nom Avail for Status RR Retro Retro Date / Date / Loc Porcenta Last Changed Ch	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank	Req Pkg 10	Svc Req Name	Svc Req Prop Svc Req 407120	Up/ Down K	Up/ Dn/ UD/Name 6600 1/EF G	Nom End Date Flo	Nom Beg Date					
EV 3	Retro Avail for Nom Retro Retro Retro Retro Retro Retro Date / ID Date / ID Last Confirmed And Location PDA Information 182 183 183 183 183 183 183 183 183 183 183 183 183 183 183 183 183 183 183	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank 999	Req Pkg 10 0058	Svc Req Name	Svc Req Prop Svc Req 407120	Up/ Down K	Up/ Dn/ ID /Name 6600 1/EF G Corp	Nom End Date Flo 12/31/201 4	10 Nom Beg Date 08/02/20 4					
6600 1	Cast Contirmed Affected at This Level PDA Information Retro Avail for Nom Retro Retro Retro Date / ID Date / Time Name Loce Point Last Changed By Last Last Changed Date / Date / Date / Date / Date / Date / 182 182 Image: Continue of the point of	vail for Rr Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank 999	Req Pkg ID 0058	Svc Req Name PAM CORP	Svc Req Prop Svc Req 407120 00304875 3	Up/ Down K1 530513	Up/ Dn/ ID /Name 6600 1/EF G Corp Ener BV	Nom Dir End Fio 12/31/201 4 R	Nom Beg Date 08/02/20' 4					
1/LF G ABC 990002	Retro Avail for Conf Conf Retro Retro Retro Date / Date / Loc PDA Information 182 183	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank 999	Req Pkg ID 0058	Svc Req Name PAM CORP	Svc Req Prop Svc Req 407120 00304875 3	Up/ Down K 530513	Vp/ Dn/ ID /Name 6600 1/EF G Corp Ener BY 6600	Nom Dir End Fio 12/31/201 4 R	8 Nom Beg Date 08/02/20 4					
ABC PETRO	Retro Avail for Retro Retro Retro Retro Date / Date / Loc Potential Changed Last Last 182<	vail for C Conf St	Retro Nom	Current Sched	POST Sched	Shipper Rank 999	Req Pkg ID 0058	Svc Reg Name	Svc Req Prop Svc Req 407120 00304875 3 990002	Up/ Down K _ 530513	Vomi Up/Dn/ D/Name 6600 1/EF G Corp Ener BY S G G Corp Ener BY	Nom Dir End Flo 12/31/201 4 R	8 Nom Beg Date 08/02/20 4					

Hom	ie My	Dashboa	rd Na	vigation	• +													Measure	ment	Tools -	Rep	orts F	Print	Logoff
Retr	o Request	List 🗙	Confirma	tion ×																				
Non	ninations> (Confirmatio	on> Confin	mation																_	Preset	Filters	ACTIONS H	NU 👻
PDA	Informat	ion																		D	ownload A ownload A	II ROCF		_
The	PDA is a	pplicable	to this da	ite range				F	PDA Retro	Request	t ID]	PI	DA Retro	Status	D	ownload R	QCF		
Beg	ginning Fl	ow Date					09/01/201	4 E	Beginning	Flow Tin	ne		09:0	D			Er	nding Flo	w Date	D	ownload R	RFC		
End	ding Flow	Time				(09:00	A	Allocation	Method			Ope	rator Provid	led Value	~	St	atement	Date/Tim	e v	ubmit PDA(iew Confin	s) mation Com	nments	
PD	A Transac	tion Type	Code				16	F	Recipient	Prop Cod	de/Name:		9900	02/ABC P	roducer	_				V	iew Confir	mation Hist	ories	
Соп	nment for	PDA																					EXPAN	
Filte	Filter for PDA																							
	Filter for PDA EXPRED Retrieve Clear																							
Sch	Retrieve Clear Scheduled Quantities																							
	Scheduled Quantities																							
D	ownload	_ s	elect All													Reducs	iounu ior i	urrent lev	ci. I					
			Nomir	ation Co	nfirmation	Informa	tion						Qua	intity				Last Co	nfirmed	Affected	1			
													tor selec	ted Cycle				atinis	Level	Location		PUA Into	ormation	
					Prop																			
Nom	Nom	Dir	Up/ Dn/	Up/	Suc	Suc Peg	Suc Deg	Pkg					Avail	Retro			Retro				ſ	Operator	Last	Last
Beg Date	End Date	Flo 🗍	÷	κĴ	Req 🌐	Name	K Û	ID 🏮	Shipper Rank	POST Sched	Current Sched	Retro Nom	for Conf	Conf Status	RR	Retro Schedul	ID Ç	Date / Time	Name	Loc Prop	Ranked	Provideo Value	Change By	Changed Date
			66001 /FEG		407400																			Tue Sen
08/02/20	12/31/201		Corp Energy	520542	407120	CORP	3000058		000	482	400		400							4000770		400	DATON	02
14	4	к		530513	00304875				999	102	102		102							1000772	<u>ц</u>	102	DATCH	06:18:18
					3																			CDT 2014
			66001 /EFG																					
09/01/20	09/01/20		Corp Energ	ABC	0002	ABC		DETDO						APPROV				00/08/201						Tue Sep
14	4	R	Ŷ	COMPAN	23456789	Producer	3000001	NOM ABC	4		150	150	150	ED		150	<u>300687</u>	4 16:29	UE11597	1000105	2			16:11:06
				Ŷ	0																			CDT 2014

A retro PDA is submitted by selecting **Actions > Submit PDAs**. In the above example, the Operator changed the Allocation Method from Percentage to OPV and the rank is also changed so that ABC Producer takes the swing.

Home	e My D	Dashboa	rd Nav	igation •	• +					~ 17	-		-					Measure	ment	Tools 👻	Rep	orts F	rint L	ogoff
Retro	Request L	.ist 🗙	Confirmat	ion ×																			CTICKS MP	
PDA	Inations> C	on	in> Confirm	ation																	Preset	Filters •	COLLAPS	12.0
The	PDA is ap	plicable	to this dat	e range				P	'DA Retro	Request	ID		3007	37			PC	OA Retro \$	Status		Pendin	g		
Beg	inning Flo	w Date				c	9/01/201	4 B	leginning	Flow Tim	ie		09:00	E C			En	iding Flov	v Date		09/01/2	014		
End	ing Flow 1	Time				C	09:00	A	llocation I	Method			Oper	ator Provid	ed Value	~	St	atement (Date/Time	9	09/09/2	014 16:2	7:01	
PDA	Transact	ion Type	Code			1	10	H	(ecipient F	Prop Cod	e/Name;		9900	02/ABC PI	roducer									
Com	Comment for PDA																							
Filter	Comment for PDA EXPAND. 0 Filter for PDA EXPAND. 0																							
Sche	Retrieve Clear Scheduled Quantities																							
John	duicu qu															Allocati	on Method	was succ	essfully sa	ived.				
Do	wnioad		elect All										Qua	ntity	1	(head of charge of		Last Co	nfirmed	Affected		_		
0			Nomina	ation Cor	nfirmation	n Informa	tion						for Selec	ted Cycle				at This	Level	Location		PDA Info	rmation	
					Svc Req Prop																			
Nom Beg Date	Nom End Date	Dir Flo	Up/ Dn/ ID /Name	Up/ Down K	Svc Req	Svc Req Name	Svc Req K _	Pkg ID _	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf	Retro Conf Status	RR	Retro Schedule	Retro Request	Date / Time	Name	Loc Prop	Ranked	Operator Provided Value	Last Changed By	Last Changer Date
			66001 /EFG		990008	PAM																		Tue Sep
08/02/20	12/31/201	R	Corp Energy	66001	00304875	CORP	3000058		999	182	182		182							1000772	1	182	UE11597	09
14					3																			CDT 2014
			66001 /EFG																					
09/01/20	09/01/201		Corp Energy	ABC	990002	ABC		RETRO						APPROV				09/08/201						Tue Sep 09
14	4	R		COMPAN	23456789	Producer	3000001	NOM ABC	4		150	150	150	ED		150	300687	4 16:29	UE11597	1000105	2	[UE11597	16:27:01
					0																			CDT 2014

Once submitted, a success message indicates that the Allocation Method was saved. The page updates with the new Ranks and a **PDA Retro Request ID** is assigned.

The Retro request list page(**Navigation>Retro Request >Retro Request list**) shows that the retro request was automatically approved for the submitter(operator). The Transportation Service Review stop will also be auto approved.

Other impacted parties may be identified when the retro scheduling run process completes.

The PDA RRID is in **Pending** status, until the next run of the Retro Scheduling Cycle.

F	Home My Das	hboard Naviga	ation - +								Measurer	ment	Tools 👻	Reports	Print	Logoff
1	Retro Request List														ACTION	IS MENU 🔻
	Retro Request Lists	> Retro Request List														
	Filters														_ CO1	LAPSE
	Retro Request	Type:														
	Accounting P	eriod: 09/2014		Retro Status	Pending	\checkmark		Service Reqs:	990002 AB	C Producer						
	Sche	d Rep: Terri Bowman		Submitted Date:			R	etro Request ID(s):]					
				Response Date:				From Flow Date:			To F	How Date:				
												0110000				
	Show withd	rawn stops 🗌 Sh	ow pending stops													
	Retrieve	Clear														
									Saa	ch euccasef	ully complet	ad Daco	rde found: 1			
									Sea	CH SUCCESSI	ully complet	IEU. RECO	rus iounia. T			
		Retro Request		Initiating BAID Svc	Scheduling		4				Subn	nitted				
	0	ID 💭	Retro Type 👙	Req _	Rep 🖕	Expiration	Date 🤤	Flow Date	Acctg F	Period	Date	÷	Retro St	atus	Error	r Ç
		300787	PDA	ABC Producer/	Terri Bowman	10/05/2014		09/01/2014	09/01/201	4	09/09/2014		Pending			
	-			990002												
			Routing Activity			Retro Type	R	esponsible Party/BA	ID	Response	Date S	Status	Us	ser ID	Cor	nments
										09/09/2014						
	PDA Submitter < K#	1006490 > < LociD: 10	100066 / Receipt, 100077	r2 / Delivery >		PDA	ABC Pro	ducer/ 990002		16:27:15	Ap	proved	ABC Rep/7132	152000	N	
	Transportation Servi	ces Review				PDA	Terri Bowr	man/530513		09/09/2014 16:27:15	Aut	to proved	ISPPROD		N	

Ι	Home My Das	hboard Navigati	on 🔻 🔸							Meas	urement	Tools 🔻 Re	eports I	Print Logoff	
r	Retro Request List														
Γ.	Retro Request Lists> Retro Request List													ACTIONS MENU 👻	
	Filters													COLLAPSE 6	
Retro Request Type: ALL Nomination PDA Accounting Period: ⁰ / ₀ / ₂ 014 Sched Rep: DianeExemade Sched Rep: DianeExemade Response Date: Response Date:							R	Service Reqs: etro Request ID(s): From Flow Date:	990002 ABC Produ		To Flow Date:				
	Show withd	rawn stops 🗌 Show	pending stops												
Retrieve Clear Search successfully completed. Records found: 1															
	0	Retro Request	Retro Type 🏮	Initiating BAID Svc Reg	Sch Re	eduling	Expiration Date 🍦	Flow Date 🏮	Acctg Period	÷	Submitted Date 🏮	Retro Status	÷	Error 🖕	
e	•	300787	PDA		Terri Bow	wman	10/05/2014	09/01/2014	09/01/2014	09/09/2014		Pending			
		Rou	ting Activity		R	Retro Type	Responsible	Party/BAID	Response Date	Status	Us	ser ID	Projected	Comments	
E	Re-allocated at Loc <	LocID: 1000066 / PL 10)B M2579 / Receipt >		PD	DA	ABC Producer/990002		09/09/2014 22:48:00	Pending			÷.	N	
	PDA Submitter				PD	DA			Approved	a			N		
Re-allocated at Loc						DA				Pending				Ν	
Transportation Services Review										Auto Approved				N	

The next Scheduling Run for the retro cycle may identify other parties impacted by the PDA change and they must submit their approval. Parties who are not operators (3rd parties) will approve or reject the PDA change from the above Retro Request List page. The Projected column with the asterisk hyperlink



on the Retro Request list will provide more information to the reallocated parties by showing current allocation and projected allocation if the retro is scheduled. 3rd party reallocation can utilize this tool to make a decision on approving or rejecting the retro. Below is an example.

* The indicated quantity reflects the potential allocation change the final volume. If you have any questions, please contact your location	at may result from the requested retro activity. This result may not reflect the on operator.
Current	Projected
1,369	2848 *
<	>
	Close

Once all parties agree, the RRID in the Retro Status column will show Scheduled as the status.

Viewing Results of a Prior Gas Day PDA Change

Before reallocation due to prior gas day PDA change:

3	Dir Flo 🏮	Loc Prop 🍦	Up ID Prop	Upstream Entity Name	Up K 🌲	Svc Req Prop	Svc Req Name 🏮	Svc Req K _	Dn ID Prop	Downstream Entity Name	Dn K 🔶	Scheduled Quantity	Allocated Quantity _	Package ID _	TT Desc 🤶
	R	1000105	66001	66001/EF G Corp Energy	ABC COMPANY	990002	ABC Producer	3000001				150	1,369	RETRO NOM ABC	CURRENT BUSINESS (TRANSPORTA TION)
	R		530513	66001/EF G Corp Energy	530513	990008	PAM CORP	1006490				182	1,661		PLANT THERMAL REDUCTION

After reallocation due to prior gas day PDA change:

The results of the PDA change can be verified on the **Allocated Quantities** page. Notice the change between the allocated volumes by switching from Percentage to OPV.

Allocation In	formation												E	OLLAPSE A	
Prep ID Pro Preparer N Contact Per Contact Pho Loc Prop:	p: 401151 anne: Transco son: Terri Bow one: 7132152 1000066	rman 912		Recipient Prop: Statement Recipient Name: Statement Date/Time: Allocation Transaction Type Code: Location Name:			990002 <u>ABC Company</u> 09/10/2014 16:30 9R PL 10B M2579			Acc Beg End Stat	Accounting Period: 09/01/2014 Beginning Flow Date: 09/01/2014 Ending Flow Date: 09/02/2014 Statement Basis: E Direction of Flow: Receipt				
Retrieve Total Quantities	Relieve Clear Total Quantities concrease all														
	Total Measu	ired: 3,030			Total Receipt Scheduled: 332 Total Delivery Scheduled: 0 Net Scheduled: 332					Total Receipt Allocated: 3,030 Total Delivery Allocated: 0 Net Allocated: 3,030 Total Barrels Allocated:00					
Download									Sea	rch successful	y completed. Rec	ords found: 2			
🗘 Dir Flo 🗘	Loc Prop 🗘	Up ID Prop 🗘	Upstream Entity Name	∪рК	Svc Req Prop	Svc Req Name	Svc Req K _	Dn ID Prop	Downstream Entity Name	Dn K Ĵ	Scheduled Quantity	Allocated Quantity 🗍	Package ID 💭	TT Desc 🗘	
R	1000105	66001	66001/EF G Corp Energy	ABC COMPANY	990002	ABC Producer	3000001				150	2,848	RETRO NOM ABC	CURRENT BUSINESS (TRANSPORTA TION)	
R		66001	66001/EF G Corp Energy	530513	9900008	PAM CORP	1006490				182	182		PLANT THERMAL REDUCTION	

Verifying Results of Prior Gas Day Changes

The Scheduling Runs for the Retro cycle are: 8:00 am; 11:15 am; 3:00 pm; and 9:15 pm. The results of retro changes will be available on the Review/Select Scheduling Runs after processing. All storage or balances pages and reports will be updated in the afternoon (generally between 2 and 4 PM).

Results or status of a retro can be viewed on the pages or reports listed below:

1Line Pages

- Retrieve Nominations set filters to: Retro Status: Scheduled, and cycle: Retro.
- PDA view level at which the last PDA change was made, or at Transaction level.
- Allocated Quantities
- Storage > Inventory Balances
- Pool Balancing Summary and Pool Balancing Details
- Balances > Monthly Summary
- Scheduling>Scheduling Runs by Contract

1Line Reports

- Scheduled Quantities (SQR) generate from the Report Request page with Cycle: Retro
- Shipper Imbalance Statement (part of Invoice Packet)
- Shipper Imbalance Daily Statement
- Daily Location Allocation
- Allocation Audit LDC
- Storage Statement
- Pool Party Report

FAQs

1. My retro has been approved by all parties, so why is it still in pending status?

- The retro may have been approved by the parties after the retro batch completed.
- If storage activity is involved, the daily afternoon storage batch job will need to be completed before the retro batch process will update the storage activity. These will generally be picked up by the retro batch during the storage batch job.
- There may be another retro nomination that is in pending status at the same location as your retro. Your Commercial Services Rep can check this for you.
- 2. I submitted a retro to reallocate volumes between two activities on the same contract, and the retro was rejected on the Retro Request List page because of a constraint. Where can I see details of why my retro was cut?

Check the results of the scheduling run for the Retro cycle for all the activities that were being requested for the change. One of the activities may be flowing on a secondary FT basis or a new activity may have been inadvertently created causing a problem with the MDQ.

3. I am a shipper and when I checked the Retro Request List page yesterday after I submitted the retro, the stops were all approved, but my retro is still in pending status. How can I find out what is holding up my retro?

Check the Retro Request List page again. When the retro process runs, additional impacted parties could have been identified and added to the Routing Activity list. Each impacted party will receive an email notifying them that a retro request requires their attention. Another reason can be that your RRID is tied to a pending RRID. For instance, if your retro is pulling out of a pool, there could be other retros that need to be approved and pass pool validations before the retro schedules. Please contact your Commercial Service Rep for assistance.

4. I submitted my nom late yesterday and it was rejected last night before the operators had a chance to approve it. They both agreed before I submitted the request that they would approve it, and when I submitted it, it passed the online validations. Why was it rejected?

The nom validation from the 1Line page verifies only that the data elements in the nomination are valid. The validation is for the submitted nom only, not for all of the transactions within a segment that the scheduling engine validates. When requests are processed by the Retro Scheduling cycle run, the nomination is validated to determine whether the retro can pass through a capacity constraint and contract MDQ limits. If it is not feasible due to an MDQ issue or a capacity constraint, the request will be rejected.

5. Last month I was the nominating agent, and I am trying to submit a retro request but 1Line will not allow me to do so.

Agents may submit or approve a retro only if they were an agent on the original gas flow date and are still an agent on the retro submittal and approval dates. If you are no longer the agent, you cannot submit nominations even though you were an agent for the gas flow date that the retro covers. The Service Requestor will have to submit the retro request.

Please contact your Commercial Services Representative with any Retro questions.