



Prior Day Gas Changes

Training Module

How to resubmit nominations and PDAs after the gas day has ended.



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Important Information – Please Read

The information provided herein is for informational purposes only and does not modify any provision in Transco's FERC Gas Tariff. If a conflict exists between this information and Transco's FERC Gas Tariff, the provisions in Transco's FERC Gas Tariff apply. Transco makes no representation or warranty as to the completeness or accuracy of this information. Transco shall not be liable for any informational errors, incompleteness, or delays, or for any actions taken in reliance on this information.

To review the tariff language specific to any topic, go to [Transco's Informational Postings page](#), and select **Tariff** from the left-hand navigation menu.

Introduction

A Prior Gas Day change, generally referred to as a “Retro,” is a process where nominations and/or PDAs are resubmitted after a gas day has ended. In essence, the gas volumes at a location are scheduled and allocated differently than the original gas day.

Business Rules

- 1) Retros can be submitted for prior gas day changes for a current production month up to the second calendar day or 1st business day of the following month, whichever is later. The retro must be scheduled (after obtaining all approvals) by the 5th of the next month.
- 2) Retroactive changes not made within the month can be resubmitted in a subsequent month, up to seven months from the original flow month. The same business rules will apply in future periods as the original retro month.
- 3) Prior month retros may be submitted in 1Line for processing in the current accounting month until the last day of the month. After the last day of the month, any prior month retro changes may not be submitted until after the month’s allocations close (as posted on 1Line, generally by the 5th of the next month).
- 4) The same business rules apply to the retro scheduling process as they do during the ID2 cycle (e.g., throughput constraints, MDQ validation, capacity constraints, pool balancing, etc.).
- 5) Retros are evaluated using the business rules mentioned above even if all parties have not yet submitted their approval.
- 6) All affected parties must agree to the retro in order for the retro to be scheduled; however, approval of the retro by all the affected parties does not guarantee that the retro will be scheduled. The retro is still subject to the evaluation process.
- 7) Nomination increases at a location will not be scheduled if the total nominated volumes for a point are greater than the physical measured volume at the point.
- 8) Zero retro nominations that have not been previously scheduled will automatically be approved by 1Line if the shipper and operator are the same BA.
- 9) Retro transactions that are submitted during processing, will be held in queue until the next processing time. Retro run times are: 8:00 am; 11:15 am; 3:00 pm; and 9:15 pm.

Creating a Prior Day Nomination

Nominations Page to Submit Retros

Select: **Navigation > Nominations > Nomination > Retrieve Nominations > Create/Edit/Create >**

The screenshot shows the 'Retrieve Nominations' page. At the top, there are navigation tabs: Home, My Dashboard, Navigation, Measurement, Pipelines, Tools, Reports, Print, and Logout. Below this is a breadcrumb trail: My Dashboard > Retro Request List > Retrieve Nominations. The main area contains a 'Filters' section with the following fields: Transaction Type (01), Begin Gas Flow Date (09/01/2014), End Gas Flow Date (09/01/2014), and Svc Req Prop (990001). A 'Transactional Messages' dialog box is open in the center, showing an error: 'Error: Nomination is late for 09/01/2014'. Below the filters is a table with columns: Nom Status, Svc Req K, Beg Date, TT, Package ID, Rec Loc Prop, Rec Qty, Fuel %, Up K, Rec Rank, and Del Rank. The table shows a 'Rejected' nomination with a yellow background.

Nom Status	Svc Req K	Beg Date	TT	Package ID	Rec Loc Prop	Rec Qty	Fuel %	Up K	Rec Rank	Del Rank
Rejected	3000023	09/01/2014	01	RETRO NOM XYZ	9007162	2000	0.24	MARC 1 RETRO NOM	40	1000178
Y	XYZ LDC Company	09/01/2014			MARC 1			990001 - XYZ LDC	40	POOLING

(Nomination Prepared) > Validate.

The path for a retro nom is much the same as the path used to create a nom for the current day or a future date. The primary difference is that the **Actions > Retro Submit** path is used to submit the nom and a comments box appears after the Retro Submit has been selected.

Agents may submit or approve a retro only if they were an agent on the **original gas flow date** and are still an agent on the **retro submittal and approval dates**.

The screenshot shows a 'Comment' dialog box. The dialog box has a title bar 'Comment' and a close button. The main area contains a text input field with the text 'Submit GD 9/1 retro'. At the bottom, there are 'Add' and 'Cancel' buttons, and a label 'Character Left: 3981'.

Select: **Actions > Add** after entering the desired comments and the retro nom is then submitted. A blue message will indicate that the retro nom has been submitted successfully. A **Retro Request ID**

The screenshot shows the 'Retrieve Nominations' page. The filters section includes: Transaction Type (01), Begin Gas Flow Date (09/01/2014), End Gas Flow Date (09/01/2014), Svc Req Prop (990001), and Svc Req Name (XYZ LDC Company). Below the filters, a table lists available search filters such as Svc Req K, Rec Loc Prop, Del Loc Prop, Retro Nom ID, Date Submitted, Nom Status, and Package ID. At the bottom, a table displays nomination data:

Nom Status	Retro Request ID	Svc Req Name	Beg Date	TT	Package ID	Rec Loc Name	Rec Qty	Fuel %	Up ID Prop-Name	Del Loc Name	Del Qty	Dn ID Prop-Name
Submitted	Pending	3000023	09/01/2014	01	RETRO NOM XYZ	9007162	2000	0.24	MARC 1 RETRO NOM	1000178	1995	3000038
N	300667	XYZ LDC Company	09/01/2014	RETRO		MARC 1			990001 - XYZ LDC	POOLING		990001-XYZ LDC

A message at the bottom right states: "Grand Total Quantity: Receipt 2000 / Delivery 1995 Nomination(s) successfully submitted in RETRO cycle."

(RRID) will be assigned, and the **Retro Status** will be **Pending**. The RRID identifies the submitted retro and can be used to enter with any other retro nom or PDA that should be scheduled together.

Notes on RRIDs

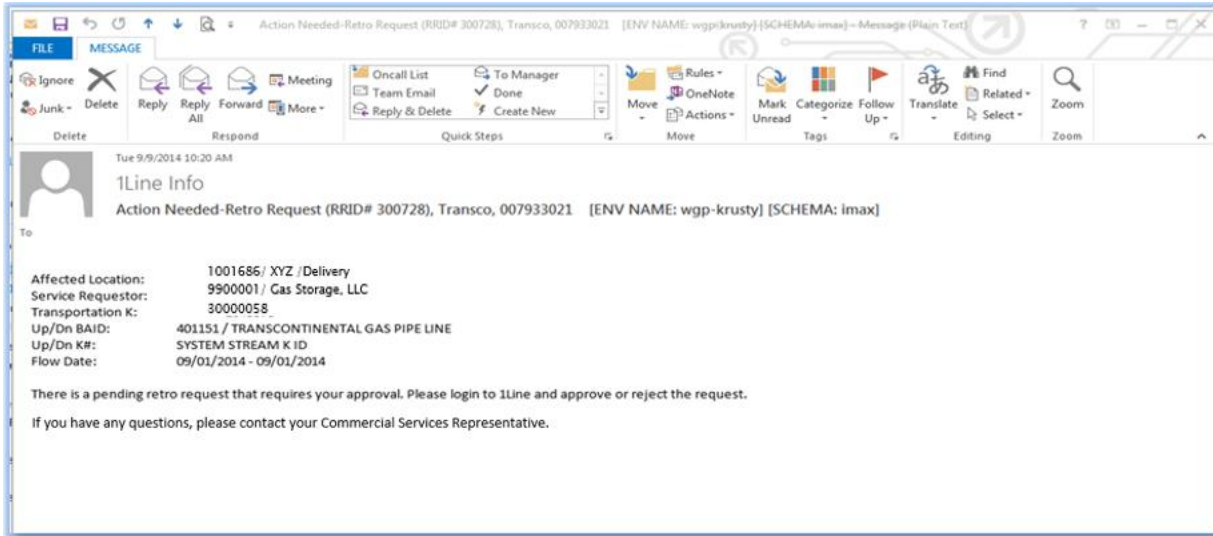
- Retro nominations submitted for a **date range** will have a **separate RRID** for each day.
- RRIDs are provided in 1Line informational emails and online to identify retro transactions.
- A hyperlink to the Retro Request List page is available on the actual RRID or status displayed on any page.

To group retro nominations and/or PDAs together so that they must all be scheduled together, the RRID field of subsequent retro noms or PDAs should be filled in with the same RRID that was assigned upon submittal of the first retro request of the group.

For example, assume a retro change is needed on a scheduled nomination to change only the downstream contract. Two retro requests can be submitted to make this change: (1) a retro nomination taking the volume of the original down to zero, and (2) a retro nomination with the original volume and correct downstream contract.

On the second retro nomination, the RRID from the first retro can be copied into the RRID field on the new nom. This way, the shipper does not risk losing the volume he had previously scheduled since the nominations will be scheduled together.

Customer Notification When a Retro is Submitted



This is an example of the automatic notification that affected parties will receive when a retro nom has been submitted. All customers should have their contact information up-to-date to ensure that they are notified of any retro activity. Emails related to retro changes are sent to customers with the Retro Request Notice and Retro Reminder roles. The email contains the assigned RRID so customers can track the retro.

To View/Approve/Reject Retro Requests

Non-Operators

Once a retro nomination has been submitted, the next step is to make sure all affected parties approve the retro. All **non-operators** will approve/reject the retro request from the **Retro Request List** page.

- 1) Select: **Navigation > Retro Request Lists>Retro Request List**

The screenshot shows the application's home page. On the left, there are navigation menus for 'Home', 'Cycle Indicators', and 'Monthly Status'. The 'Cycle Indicators' menu is expanded, showing options like 'Flowing Gas', 'Invoicing', 'Capacity Release', 'Contracts', 'Discounts', 'Customer Information', 'Retro Request Lists', 'Administration', 'Downloads', and 'Other'. Below this, there is a table with columns 'ID2', 'EVENING', and 'POST'. The 'Retro Request List' is highlighted, showing a status of 'CLOSED' for all three categories. On the right, there is a 'Pipeline Conditions' section with various operational notices and dates.

This screenshot shows the 'Retro Request List' search interface. It includes a 'Filters' section with options for 'Retro Request Type' (ALL, Nomination, PDA), 'Accounting Period' (09/2014), 'Retro Status' (Pending), and 'Service Req' (990001 XYZ LDC Cor). There are also fields for 'Submitted Date', 'Response Date', 'From Flow Date', and 'To Flow Date'. Below the filters, there are 'Retrieve' and 'Clear' buttons. A message indicates 'Search successfully completed. Records found: 2'. The results are displayed in a table with columns: Retro Request ID, Retro Type, Initiating BAID Svc Req, Scheduling Rep, Expiration Date, Flow Date, Acctg Period, Submitted Date, Retro Status, and Error. Two records are shown, both with a status of 'Pending'. Below the main table, there is a 'Routing Activity' section with columns: Routing Activity, Retro Type, Responsible Party/BAID, Response Date, Status, User ID, and Comments. It shows three activity entries related to the retro request.

2) Fill in desired filters and select Refresh.

To view the list of the parties required to approve the retro noms, click the + to expand the list to show all approval stops. All impacted parties may not be initially identified until after the nightly Retro Scheduling Run.

The Retro Status is initially **Pending**.

The retro process will **validate** noms for MDQ and check to see if the Nom/PDA is operationally feasible. If an **error** is detected, a “Y” will be displayed in the **Error** column. To get more information about the error, hover over the “Y”.

Impacted parties (non-operators) may **approve or reject retros** from this page. Select the box for your approval line and select **approve** or **reject**.

Operators

Operators must go to the **desired confirmation level** of the **Confirmations** page to approve or reject a retro request.

- 1) Select **Navigation>Nominations>Confirmations>Desired Confirmation Level**
- 3) Enter the appropriate flow Date and Location, select Retro cycle and **Refresh**.
- 4) Zero noms will be auto confirmed when the shipper is the operator as long as it is not an existing nom being reduced to zero.
- 5) The request(s) available for approval is the transaction(s) with an RRID number under the Retro Request ID Column.
- 6) Highlight the row, right click for the menu, and select **Approve Retro Confirmation**.
- 7) A **comment** box will pop up, type in comment, and select **Add**.

If a RRID needs to be rejected, then you can select **Reject Retro Confirmation**, type in a comment, and select **Add**.

The screenshot displays the 'Confirmation' page with the following sections:

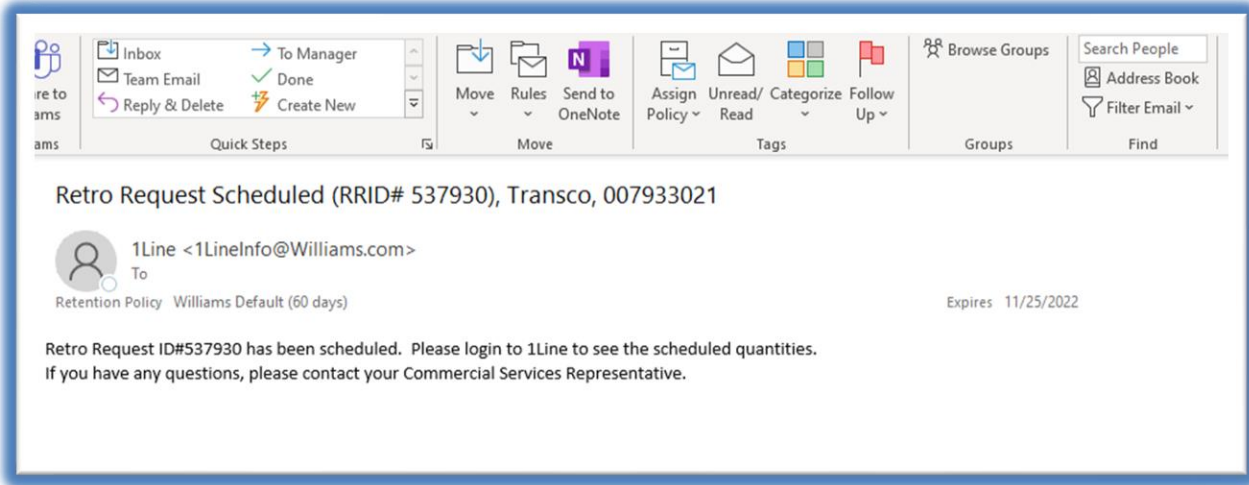
- Filters:** Includes fields for Beg Date (09/01/2014), End Date (09/01/2014), Cycle (RETRO), Loc Prop/Name (9007162 / MARC 1), and Confirming Level (TRANSACTION).
- Scheduled Quantities:** A summary table showing POST and RETRO scheduled quantities for Receipt, Delivery, and Net.
- Nomination Confirmation Information Table:**

Nom Beg Date	Nom End Date	Dir Flo	Up/Dn/ID/Name	Up/Down/K	Svc Req Prop	Svc Req Name	Svc Req K	Pkg ID	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf	Quantity for Selected	RRID	Confirmed at	Affected Location
09/01/2014	09/01/2014	R	990001/XYZ LDC Company	MARC 1 RETRO NOM	990001	XYZ LDC Company	3000023	RETRO NOM XYZ	40			2,000	2,000		300667		1000178

Customer Notification When a Retro is Scheduled

Once all necessary approvals are submitted and there are no errors in the validation process, the request will be processed in the following retro run. If scheduled, the status will change from **Pending** to **Scheduled**.

Below is an example of an **email notification** that the affected parties will receive once the retro has been scheduled. Customers should **check their results** using the tools under [Verifying Results of Prior Gas Day Changes](#).



Creating a Prior Gas Day PDA

As with current business, making a retro change to the Allocation method resets all PDAs for that date/location. PDA changes to prior gas flow dates can be made from the Transaction Level (or last level confirmed) on the Confirmations page. Click on the **Show all PDAs** checkbox, and then revise the necessary Allocation method and/or the Ranks, Percentage or OPV.

The **Show Only Retro** checkbox can be selected to only display retros at the location.

Home My Dashboard Navigation Measurement Tools Reports Print Logoff

Confirmation

Nominations> Confirmation> Confirmation

Last Level Confirmed: TRANSACTION
 Conf Req Prop/Name: 990002/ABC Producer
 Last Level PDAed: TRANSACTION

Auto Conf: Off
 TSP EDI Role: NONE

Conf Party Contact Phone: 7132152912
 Conf Options: All

Show Only Retros: Check to filter out Zero qty Nominations: Show PDAs:

PDA Information

The PDA is applicable to this date range

Beginning Flow Date: 09/01/2014
 Ending Flow Time: 09:00
 PDA Transaction Type Code: 16

PDA Retro Request ID:
 Beginning Flow Time: 09:00
 Allocation Method: Percentage
 Recipient Prop Code/Name: 990002/ABC Producer

PDA Retro Status: Regular
 Ending Flow Date: 12/31/2999
 Statement Date/Time: 09/02/2014 06:18:18

Comment for PDA

Filter for PDA

Retrieve Clear

Scheduled Quantities

POST Scheduled		Current Scheduled		RETRO			
POST Receipt Scheduled Quantity:	182	Current Receipt Scheduled Quantity:	182	Retro Receipt Nominated:	150	Retro Available Receipt:	332
POST Delivery Scheduled Quantity:	0	Current Delivery Scheduled Quantity:	0	Retro Delivery Nominated:	0	Retro Available Delivery:	0
POST Net Scheduled Quantity:	182	Current Net Scheduled Quantity:	182	Retro Net Nominated:	150	Retro Net Available:	332
				Retro Receipt Confirmed:	332	Retro Receipt Scheduled:	0
				Retro Delivery Confirmed:	0	Retro Delivery Scheduled:	0
				Retro Net Confirmed:	332	Retro Net Scheduled:	0

Download Select All

Confirmation quantity updated successfully.
 Search successfully completed. 2 records found.

Nomination Confirmation Information										Quantity for Selected Cycle							Last Confirmed at This Level		Affected Location		PDA Information			
Nom Beg Date	Nom End Date	Dir Flo	Up/ Dn/ ID /Name	Up/ Down K	Svc Req Prop	Svc Req	Svc Req Name	Svc Req K	Pkg ID	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf	Retro Conf Status	RR	Retro Schedule	Retro Request ID	Date / Time	Name	Loc Prop	Percenta	Last Changed By	Last Changed Date
08/02/2014	12/31/2014	R	6600 1/EF G Corp Ener BY	530513	407120	003048753	PAM CORP	3000058		999	182	182		182							1000772	16.50	BATCH	Tue Sep 02 06:18:18 CDT 2014
09/01/2014	09/01/2014	R	6600 1/EF G Corp Ener	ABC COMPAN	990002	23456789	ABC Producer	3000001	RETRO NOM ABC	4			150	150				300687			1000105	83.50		Mon Sep 08 16:29:31

PDA Information

The PDA is applicable to this date range

Beginning Flow Date: 09/01/2014

Ending Flow Time: 09:00

PDA Transaction Type Code: 16

PDA Retro Request ID: []

Beginning Flow Time: 09:00

Allocation Method: **Operator Provided Value**

Recipient Prop Code/Name: 990002/ABC Producer

PDA Retro Status: []

Ending Flow Date: []

Statement Date/Time: []

Comment for PDA [EXPAND]

Filter for PDA [EXPAND]

[Retrieve] [Clear]

Scheduled Quantities [EXPAND]

[Download] Select All Retros found for current level: 1

Nomination Confirmation Information										Quantity for Selected Cycle					Last Confirmed at This Level	Affected Location	PDA Information							
Nom Beg Date	Nom End Date	Dir Flo	Up/ Dn/ ID /Name	Up/ Down K	Svc Req	Svc Req Name	Svc Req K	Pkg ID	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf	Retro Conf Status	RR	Retro Schedul	Retro Request ID	Date / Time	Name	Loc Prop	Rankes	Operator Provided Value	Last Changed By	Last Changed Date
08/02/2014	12/31/2014	R	66001 /EFG Corp Energy	530513	407120	PAM CORP	3000058		999	182	182	182								1000772	1	182	BATCH	Tue Sep 02 06:18:18 CDT 2014
09/01/2014	09/01/2014	R	66001 /EFG Corp Energy	ABC	3002	ABC	3000001	RETRO NOM ABC	4	150	150	150	APPROVED		150	300687	09/08/2014 16:29	UE11597	1000105	2				Tue Sep 09 16:11:06 CDT 2014

A retro PDA is submitted by selecting **Actions > Submit PDAs**. In the above example, the Operator changed the Allocation Method from Percentage to OPV and the rank is also changed so that ABC Producer takes the swing.

The screenshot shows a web application interface for Retro Request Confirmation. The interface includes a navigation bar at the top with options like Home, My Dashboard, Navigation, Measurement, Tools, Reports, Print, and Logout. Below the navigation bar, there are tabs for Retro Request List and Confirmation. The main content area is divided into several sections:

- PDA Information:** This section contains fields for PDA Retro Request ID (300787), PDA Retro Status (Pending), Beginning Flow Date (09/01/2014), Beginning Flow Time (09:00), Ending Flow Date (09/01/2014), Ending Flow Time (09:00), Allocation Method (Operator Provided Value), PDA Transaction Type Code (16), Recipient Prop Code/Name (990002/ABC Producer), and Statement Date/Time (09/09/2014 16:27:01).
- Comment for PDA:** A text area for entering comments, with an 'EXPAND' button.
- Filter for PDA:** A section for filtering data, with 'Retrieve' and 'Clear' buttons.
- Scheduled Quantities:** A table with columns for Nomination Confirmation Information, Quantity for Selected Cycle, Last Confirmed at This Level, Affected Location, and PDA Information. A success message 'Allocation Method was successfully saved.' is displayed in a red box above the table.

Nomination Confirmation Information										Quantity for Selected Cycle					Last Confirmed at This Level		Affected Location		PDA Information					
Nom Beg Date	Nom End Date	Dir Flo	Up/Down ID/Name	Up/Down K	Svc Req Prop	Svc Req Name	Svc Req K	Pkg ID	Shipper Rank	POST Sched	Current Sched	Retro Nom	Avail for Conf	Retro Conf Status	RR	Retro Schedul	Retro Request ID	Date / Time	Name	Loc Prop	Ranked	Operator Provided Value	Last Changed By	Last Change Date
08/02/2014	12/31/2014	R	66001 /EFG Corp Energy	66001	990008	PAM CORP	3000058		999	182	182		182							1000772	1	182	UE11597	Tue Sep 09 16:27:01 CDT 2014
09/01/2014	09/01/2014	R	66001 /EFG Corp Energy	ABC COMPAN Y	990002	ABC Producer	3000001	RETRO NOM ABC	4	150	150	150	APPROVED				300687	09/08/2014 16:29	UE11597	1000105	2		UE11597	Tue Sep 09 16:27:01 CDT 2014

Once submitted, a success message indicates that the Allocation Method was saved. The page updates with the new Ranks and a **PDA Retro Request ID** is assigned.

The Retro request list page (**Navigation > Retro Request > Retro Request list**) shows that the retro request was automatically approved for the submitter (operator). The Transportation Service Review stop will also be auto approved.

Other impacted parties may be identified when the retro scheduling run process completes.

The PDA RRID is in **Pending** status, until the next run of the Retro Scheduling Cycle.

Home My Dashboard Navigation + Measurement Tools Reports Print Logoff

Retro Request List

Retro Request Lists> Retro Request List

Filters

Retro Request Type: ALL Nomination PDA
 Accounting Period: 09/2014
 Sched Rep: Terri Bowman

Retro Status: Pending
 Submitted Date:
 Response Date:

Service Reqs: 990002 ABC Producer
 Retro Request ID(s):
 From Flow Date: To Flow Date:

Show withdrawn stops Show pending stops

Retrieve Clear

Search successfully completed. Records found: 1

Retro Request ID	Retro Type	Initiating BAID Svc Req	Scheduling Rep	Expiration Date	Flow Date	Acctg Period	Submitted Date	Retro Status	Error
300787	PDA	ABC Producer/ 990002	Terri Bowman	10/05/2014	09/01/2014	09/01/2014	09/09/2014	Pending	

Routing Activity	Retro Type	Responsible Party/BAID	Response Date	Status	User ID	Comments
PDA Submitter < K# 1006490 > < LocID: 1000066 / Receipt, 1000772 / Delivery >	PDA	ABC Producer/ 990002	09/09/2014 16:27:15	Approved	ABC Rep/7132152000	N
Transportation Services Review	PDA	Terri Bowman/530513	09/09/2014 16:27:15	Auto Approved	ISPPROD	N

Home My Dashboard Navigation + Measurement Tools Reports Print Logoff

Retro Request List

Retro Request Lists> Retro Request List

Filters

Retro Request Type: ALL Nomination PDA
 Accounting Period: 09/2014
 Sched Rep: Diane Ezemack

Retro Status: Pending
 Submitted Date:
 Response Date:

Service Reqs: 990002 ABC Produce
 Retro Request ID(s):
 From Flow Date: To Flow Date:

Show withdrawn stops Show pending stops

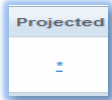
Retrieve Clear

Search successfully completed. Records found: 1

Retro Request ID	Retro Type	Initiating BAID Svc Req	Scheduling Rep	Expiration Date	Flow Date	Acctg Period	Submitted Date	Retro Status	Error
300787	PDA		Terri Bowman	10/05/2014	09/01/2014	09/01/2014	09/09/2014	Pending	

Routing Activity	Retro Type	Responsible Party/BAID	Response Date	Status	User ID	Projected	Comments
Re-allocated at Loc < LocID: 1000066 / PL 10B M2579 / Receipt >	PDA	ABC Producer/990002	09/09/2014 22:48:00	Pending		*	N
PDA Submitter	PDA			Approved			N
Re-allocated at Loc	PDA			Pending			N
Transportation Services Review	PDA			Auto Approved			N

The next Scheduling Run for the retro cycle may identify other parties impacted by the PDA change and they must submit their approval. Parties who are not operators (3rd parties) will approve or reject the PDA change from the above Retro Request List page. The Projected column with the asterisk hyperlink



on the Retro Request list will provide more information to the reallocated parties by showing current allocation and projected allocation if the retro is scheduled. 3rd party reallocation can utilize this tool to make a decision on approving or rejecting the retro. Below is an example.

* The indicated quantity reflects the potential allocation change that may result from the requested retro activity. This result may not reflect the final volume. If you have any questions, please contact your location operator.

Current	Projected
1,369	2848 *

Close

Once all parties agree, the RRID in the Retro Status column will show **Scheduled** as the status.

Viewing Results of a Prior Gas Day PDA Change

Before reallocation due to prior gas day PDA change:

Dir Flo	Loc Prop	Up ID Prop	Upstream Entity Name	Up K	Svc Req Prop	Svc Req Name	Svc Req K	Dn ID Prop	Downstream Entity Name	Dn K	Scheduled Quantity	Allocated Quantity	Package ID	TT Desc
R	1000105	66001	66001/EF G Corp Energy	ABC COMPANY	990002	ABC Producer	3000001				150	1,369	RETRO NOM ABC	CURRENT BUSINESS (TRANSPORTATION)
R		530513	66001/EF G Corp Energy	530513	990008	PAM CORP	1006490				182	1,661		PLANT THERMAL REDUCTION

After reallocation due to prior gas day PDA change:

The results of the PDA change can be verified on the **Allocated Quantities** page. Notice the change between the allocated volumes by switching from Percentage to OPV.

Allocation Information

Prep ID Prop: 401151
Preparer Name: Transco
Contact Person: Terri Bowman
Contact Phone: 7132152912
Loc Prop: 1000066

Recipient Prop: 990002
Statement Recipient Name: ABC Company
Statement Date/Time: 09/10/2014 16:30
Allocation Transaction Type Code: 9K
Location Name: PL 10B M2579

Accounting Period: 09/01/2014
Beginning Flow Date: 09/01/2014
Ending Flow Date: 09/02/2014
Statement Basis: E
Direction of Flow: Receipt

Retrieve Clear

Total Quantities

Total Measured: 3,030

Total Receipt Scheduled: 332
Total Delivery Scheduled: 0
Net Scheduled: 332

Total Receipt Allocated: 3,030
Total Delivery Allocated: 0
Net Allocated: 3,030
Total Barrels Allocated: .00

Download

Search successfully completed. Records found: 2

Dir Flo	Loc Prop	Up ID Prop	Upstream Entity Name	Up K	Svc Req Prop	Svc Req Name	Svc Req K	Dn ID Prop	Downstream Entity Name	Dn K	Scheduled Quantity	Allocated Quantity	Package ID	TT Desc
R	1000105	66001	66001/EF G Corp Energy	ABC COMPANY	990002	ABC Producer	3000001				150	2,848	RETRO NOM ABC	CURRENT BUSINESS (TRANSPORTATION)
R		66001	66001/EF G Corp Energy	530513	990008	PAM CORP	1006490				182	182		PLANT THERMAL REDUCTION

Verifying Results of Prior Gas Day Changes

The Scheduling Runs for the Retro cycle are: 8:00 am; 11:15 am; 3:00 pm; and 9:15 pm. The results of retro changes will be available on the Review/Select Scheduling Runs after processing. All storage or balances pages and reports will be updated in the afternoon (generally between 2 and 4 PM).

Results or status of a retro can be viewed on the pages or reports listed below:

1Line Pages

- Retrieve Nominations – set filters to: **Retro Status: Scheduled**, and **cycle: Retro**.
- PDA – view level at which the last PDA change was made, or at Transaction level.
- Allocated Quantities
- Storage > Inventory Balances
- Pool Balancing Summary and Pool Balancing Details
- Balances > Monthly Summary
- Scheduling>Scheduling Runs by Contract

1Line Reports

- Scheduled Quantities (SQR) – generate from the Report Request page with **Cycle: Retro**
- Shipper Imbalance Statement (part of Invoice Packet)
- Shipper Imbalance Daily Statement
- Daily Location Allocation
- Allocation Audit LDC
- Storage Statement
- Pool Party Report

FAQs

1. My retro has been approved by all parties, so why is it still in pending status?

- The retro may have been approved by the parties after the retro batch completed.
- If storage activity is involved, the daily afternoon storage batch job will need to be completed before the retro batch process will update the storage activity. These will generally be picked up by the retro batch during the storage batch job.
- There may be another retro nomination that is in pending status at the same location as your retro. Your Commercial Services Rep can check this for you.

2. I submitted a retro to reallocate volumes between two activities on the same contract, and the retro was rejected on the Retro Request List page because of a constraint. Where can I see details of why my retro was cut?

Check the results of the scheduling run for the Retro cycle for all the activities that were being requested for the change. One of the activities may be flowing on a secondary FT basis or a new activity may have been inadvertently created causing a problem with the MDQ.

- 3. I am a shipper and when I checked the Retro Request List page yesterday after I submitted the retro, the stops were all approved, but my retro is still in pending status. How can I find out what is holding up my retro?**

Check the Retro Request List page again. When the retro process runs, additional impacted parties could have been identified and added to the Routing Activity list. Each impacted party will receive an email notifying them that a retro request requires their attention. Another reason can be that your RRID is tied to a pending RRID. For instance, if your retro is pulling out of a pool, there could be other retros that need to be approved and pass pool validations before the retro schedules. Please contact your Commercial Service Rep for assistance.

- 4. I submitted my nom late yesterday and it was rejected last night before the operators had a chance to approve it. They both agreed before I submitted the request that they would approve it, and when I submitted it, it passed the online validations. Why was it rejected?**

The nom validation from the 1Line page verifies only that the data elements in the nomination are valid. The validation is for the submitted nom only, not for all of the transactions within a segment that the scheduling engine validates. When requests are processed by the Retro Scheduling cycle run, the nomination is validated to determine whether the retro can pass through a capacity constraint and contract MDQ limits. If it is not feasible due to an MDQ issue or a capacity constraint, the request will be rejected.

- 5. Last month I was the nominating agent, and I am trying to submit a retro request but 1Line will not allow me to do so.**

Agents may submit or approve a retro only if they were an agent on the original gas flow date and are still an agent on the retro submittal and approval dates. If you are no longer the agent, you cannot submit nominations even though you were an agent for the gas flow date that the retro covers. The Service Requestor will have to submit the retro request.

Please contact your Commercial Services Representative with any Retro questions.

